



TIMELINE AND PROCEDURE FOR HIRING DIRECTOR OF SCHOOLS

- **Application Deadline:** March 16th, 2020 by 4:00p.m.
- **Publication Notice:** Local Newspaper and media outlets, TSBA Website, Giles County School Website
- **Nomination of Applicants:** Board Members will review all applications and nominate a minimum of (1) and maximum of three (3) applicants to be interviewed. The nomination process will be conducted at an open meeting with a Motion being made by a Board Member to nominate a candidate. The nomination will need a Second and majority vote. If the nominated applicant fails to obtain a second or majority vote he or she will be eliminated from consideration. After a second is obtained the Board can have discussion on the applicant. This process will continue until a minimum of one (1) and maximum of three (3) applicants are successfully determined.
- **Interview of Applicants:** The successful applicant(s) from the nomination process will be publically interviewed by the Board. The interviews will be at an open special called meeting conducted during the week of April 27th, 2020.

- Vote on Director of Schools: The position of Director of Schools will be voted on by the Board at the Regular Meeting scheduled for May 7th, 2020.
- Commencement of Work: Director of Schools will assume the position no later than June 1st, 2020.

ALL APPLICATIONS SUBMITTED WILL BE OPEN TO THE PUBLIC