

Board of Distinction Checklist

To recognize outstanding performance by a board as a whole, TSBA has established a Board of Distinction Program. Complete the following checklist to document that your board is meeting the challenge of leadership in every area of board responsibility.

PLANNING

- _____ 1. Participated in a retreat of at least 7 hours.
- _____ 2. Conducted a superintendent evaluation.
- _____ 3. Developed/updated Strategic Plan, which included vision statement, mission statement and shared beliefs.

POLICY

- _____ 4. Conducted an annual review and maintenance of the entire policy manual.
- _____ 5. Adopted and adhered to policies for effective board operations.
- _____ 6. Adopted the TSBA Boardsmanship Code of Conduct policy.

PROMOTION

- _____ 7. Developed/maintained a plan for promotion of the school system.
- _____ 8. Was represented the last two years at the TSBA Delegate Assembly.
- _____ 9. Designated a legislative representative.

BOARD DEVELOPMENT

- _____ 10. Participated in a board self evaluation and developed a plan for improvement.
- _____ 11. Had a board meeting critiqued by two Level III or greater board members from two different school boards. (Evaluation form may be obtained from TSBA.)
- _____ 12. Was represented at Fall District Meeting the last two years by a majority of the Board.
- _____ 13. Was represented at TSBA Convention the last two years by a majority of the Board.
- _____ 14. Achieved (at least 1/3 of the board) Level II in the TSBA Boardsmanship Program.
- _____ 15. Each board member has attended at least 75 percent of the board meetings during the last two years.

Our board has completed each of the above items within a two-year period immediately preceding the date of our signatures on this form.

Board Chairman

School Board

Superintendent

Date

Date

PLEASE MAKE A COPY FOR YOUR FILES BEFORE SENDING TO:
525 Brick Church Park Drive – Nashville, TN 37207 – 800/448-6465 – Fax: 615/815-3911